

United States Department of Agriculture



Natural Resources Conservation Service
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“Transmitted via email”

December 3, 2004

MINNESOTA BULLETIN NO. 120-5-4

SUBJECT: ADS - VEHICLE MANAGEMENT

Purpose. To request an Annual Visual Safety Checklist Report

Expiration Date. September 30, 2005

ACTION REQUIRED BY DECEMBER 27, 2004

Offices we required to perform annual vehicle and ATV inspections using form MN-ADS-012 for vehicle inspections and MN-ADS-014 for ATV inspections. The inspection can be performed by anyone, except the driver of the vehicle or ATV.

A copy of the inspection checklist should be kept with vehicle records and the original sent to ADS through your area office. For record purposes, it is important that the date and signature be completed.

Revised forms are attached for your use in completing the report. Questions may be directed to Laurie Otte, Management Services Specialist.

WILLIAM HUNT
State Conservationist

Attachment

DIST: AO

